

Kruisin Kanines Board Meeting February 10, 2017 Minutes

Location: Wegmans on 611 Easton Road, Warrington. 7:10 p.m

Attendees: Konnie McCaffree, Bernadette Fletcher, Linda Goldman (on phone), Tony Luzynski, Joanna Fleming, Terri Natishan

Minutes: January 24, 2017 Board meeting minutes were approved.

Treasurer (Tony Luzynski):

- Training Revenue has increased over \$5000.00 from this time last year. More instructors teaching in this session than a year ago, including outside instructors that have brought in more revenue.
- Increase in Barn Rent about \$2300/month beginning in March, which is still reasonable for us.
- Tony reported that the roof has been fixed and seems to not be leaking. On the small side some of the outlets have been fixed and he is working on getting more completed in Ring 1. It seems to work to ask in small increments.

President's Report (Konnie McCaffree):

- Thank you to Linda Goldman, Terri Natishan, Sally Hunter, Alan Stifelman and all others who helped prepare the wonderful banquet for us.
- The Plumsteadville Fire House is available for our next meeting on Feb. 27th (a Monday per the wishes of the membership to rotate the meeting night). The Board will meet at 6:15. Membership meeting will be at 8:15.
- Since Carole has resigned and informed us that she would be mostly checking in on the beginning of classes this session but would not be doing the scheduling/registration for the second session, the remainder of the meeting was spent planning for the future and looking at our options. The Board agreed that:
 - Konnie will send a letter to Carole thanking her and praising what she has accomplished relieving her of her official role of Training Director.
 - Konnie will ask Carole for a description of the various tasks that she performed, and the forms and any specific directions that we would need to complete them effectively.
 - After discussing several possible options it was decided to develop a team approach to the position of Training Director. We will approach several of our members and see if they would consider assuming a

particular area (i.e. scheduler of classes, registration, advertiser, etc.) and then work as a team to make decisions for the betterment of our training.

- Tony will talk with Bob Peck about Registration since he already is working with the credits
- Others to be approached before we put it out to the full membership for volunteers are:
 - Allison Walker - create advertising for promoting our next session
 - Carole – a tri – folder promotion brochure which she has suggested; setting up summer camps and workshops
 - Konnie for this next session – scheduling by gathering information from instructors on their present wishes and suggested classes
 - Will add other ideas once Carole gives us a description of what she has done, as the above may not cover everything that we need.
 - Calendar for this six months:
 - Session One: January – week of 16th to week of March 6th. For this winter session we will have a break/make-up week for classes that had to be cancelled or for extra work in a class that an instructor wants to use.
 - Break week - March 13-17
 - Session Two: week of March 20 –week of May 8-12.
 - Session Three: week of May 15 – week of July 3-7
 - Possible Break week – to make up Memorial Day Monday and July 4th Tuesday.
- The Board discussed and agreed to have a break week in March (March 13-17) in case we have any other classes that were cancelled during the winter session. All other sessions will be 8 weeks, ending the first week in July. A summer session of six weeks was discussed.

Old Business:

- Membership needs to vote on the new language for new members for review at the Feb. 27 Membership meeting.
- Kim Sexter is teaching a four week session beginning Feb. 14th.
 - **Motion: Approve teaching credits for Kim for ½ session (four weeks) . Approved unanimously.**

Additional Agenda items that did not get addressed due to time.

UKI Trial Committee (Teresa Koziatek):

- Workdays are Thursday, March 2 Noon and Friday, March 3 at 6pm.

- Do we need to clean out the trailer before this trial? We might want to set another day to do that. When?

New Business: The following items were discussed briefly but will be on the agenda for our next Board meeting, February 27th.

- Aggression Policy – Change the Registration form to have the owner answer if the dog has bitten someone/another that needed medical treatment.
- Membership Chair – additional responsibilities: Give information on Policies and Procedures on the website; Instructions on attending meetings per year, attend work days, and general guidelines about barn usage (give out form to turn in to Tony) and how to use equipment – not try to move dog walk all in one piece as Example.
- Find someone to develop a new advertising brochure.
- Eye and Heart clinic as possibility for income – need to investigate more and determine if this is a service to members and income.
- Continuing education Reimbursement and policies that guide it
- Should we be collecting from each member a form for legal responsibility in the barn? Who is responsible for sending these out annually?

Meeting Adjourned at 8:40.

Konnie McCaffree, in absence of Teresa Koziattek, secretary